



FINANCIAL AGREEMENT

FEE - payable monthly in advance for **each** individual coaching session(s) **at \$100/session**

TOTAL due from client \$

Payment Policies

Payment is due prior to your first coaching session and is payable monthly, in advance. Paying by credit card is usually the most convenient method. CLC accepts Visa and MasterCard. The charge for coaching services shows up on your credit card as CLERGYLIFECOACHING HTTPSCLERGYLI WI. Receipts are available upon request. The charge will be processed a couple of days prior to the month in the billing period and charged monthly for the duration of the agreed term.

If you need to reschedule your appointment, 24 hours notice is required. If you have an emergency, we'll work with it. Otherwise, the time has been set aside for you and will be charged.

If your circumstances change and you interrupt coaching services for a time, the credit will be carried on your account so you can return when it works for you.

If you have a strong preference to make payment by check, please allow plenty of time for the post office. Mail can cross the country anywhere from 4 to 14 days!

When it's time to move on and discontinue coaching, 14 days' notice is required.

Signature of Client: _____ Date: _____

I acknowledge that I have read, understand, and agree to honor the above policies and procedures.

Please complete the following and return it to charge your coaching fees to your credit card. When you elect to use this option, we will process your card on a monthly basis.

Name: (as shown on card) _____

Please check card type:

_____ VISA

_____ MasterCard

Account Number _____ CVV# _____

Expiration Date: _____

Billing address used for card -

Name: _____

Billing Address: _____

City: _____ State: _____

Zip Code: (very important) _____

Monthly Credit Card Authorization: You are authorized to charge the above account monthly at rates per session quoted above, through the duration of this agreement.

Authorized Signature: _____ Date: _____